

**Detailed Regulations for Recruitment to the Summer School 2025-
concerning the activities of the Faculty of Civil Engineering and Environmental
Sciences of the Białystok University of Technology**

Program: PROM- Krótkookresowa wymiana akademicka- nabór 2024

Projekt: PROM – Krótkookresowa wymiana akademicka

Numer projektu: BPI/PRO/2024/1/00021

§ 1

General information

The implementation of the PROM project activities at the Faculty of Civil Engineering and Environmental Sciences of the Białystok University of Technology (FCEES BUT) will be carried out in accordance with the "Regulations on the organization, recruitment, participation and payment of scholarships and other forms of financial support within the PROM Project" at the Białystok University of Technology and the "Faculty Regulations on Recruitment to the Project regarding the activities of the Faculty of Civil Engineering and Environmental Sciences of the Białystok University of Technology".

§ 2

Scope and subject of support

1. The action concerns the Summer School (30.06-9.07.2025) organized by FCEES BUT in Białystok.
2. Support within the action covers the participation in the Summer School of 24 foreign students and 6 academic staff with a minimum doctoral degree from foreign higher education and science entities.
3. The scope and subject of support concern the financing of costs related to participation in the Summer School, lasting 10 days for students and the costs of 2 days of travel, of an international nature, and for academic staff 5 days of conducting didactic classes at the Summer School and the costs of 2 days of travel, of an international nature.
4. The Project Participant receives financial support in accordance with § 7 of the "Regulations on the organization, recruitment and payment of scholarships and other forms of support under the PROM Project".

§ 3

Characteristics of the target group

The participants of the activity may be:

- a) students of foreign higher education entities and science, majors in architecture, construction, environmental engineering and related fields / Environmental Engineering, Civil Engineering, Power Engineering, Landscape Architecture, Architecture or related;
- b) representatives of academic staff with at least a Ph.D. from foreign higher education entities and science, majors in architecture, construction, environmental engineering and related fields / Environmental Engineering, Civil Engineering, Power Engineering, Landscape Architecture, Architecture or related;

§ 4

Qualification criteria for Participants in the Project

1. The condition for participation in the recruitment procedure is to complete the electronic APPLICATION FORM FOR A CANDIDATE FOR THE PROJECT "PROM - Short-term academic exchange" - Supported activity - Participation in the Summer School 2025 organized at FCEES BUT, available on the website of WBiNS PB FCEES BUT and IRO PB <https://pb.edu.pl/iros/projekty-nawa/prom-2024/>.

2. Qualification criteria for students coming to the Summer School:

- a) Average grade from completed semesters;
- b) Declaration of knowledge of English at a minimum level of B1;

3. Qualification criteria for academic teachers coming to the Summer School to conduct didactic classes:

- a) Scientific achievements, in particular in the field of topics related to the Summer School

4. The following recruitment criteria are adopted in order:

- a) the qualification of participants (students) meeting the recruitment criteria for the Summer School will be decided by the order of applications,
- b) a ranking list will be created every day based on the sum of the average grades from the completed semesters of studies
- c) in order to ensure the multiculturalism of participants, a maximum of 2 people from one university will be qualified first for the basic list, and in the case of a larger number of applications, qualification will be possible after the end of the basic recruitment within the framework of available places,
- d) the organizer plans to create 1 group of 24 foreign participants (and a maximum of 28 people including BUT students).

5. The submitted application forms will be assessed by the Faculty Recruitment Committee for the PROM project, composed of:

- a) dr inż. arch. Dorota Gawryluk – chairwoman, Faculty FCEES BUT Expert PROM
- b) dr hab. inż. Edyta Pawluczuk – member, vice-dean for student affairs FCEES BUT
- c) inż. Karolina Sadowska – member, representative of the BUT Student Government

Schedule of action

	Recruitment announcement on the FCEES BUT and IRO PB websites
22.02.2025 – 31.03.2025	Submission of the electronic application form by the candidate
2.04.2025	Meeting of the Recruitment Committee
7.04.2025	Announcement of the list of people qualified to participate in the Summer School
15.04.2025	Announcement of the list of people accepted to participate in the Summer School and registration of participants on the platform
30.06-9.07.2025	Summer School
8-9.07.2025	Validation
9.07.2025	Certificates

§ 5

Acquired competences and criteria for assessing learning outcomes after the end of support

Acquired competences and criteria for assessing learning outcomes after the end of support concerning participants and academic staff of the international summer school:

- Students:

Competencies

Knowledge: knows and understands	W1	contemporary trends, standards, rules and guidelines for the design in construction technologies and their impact on the architectural form of buildings
	W3	influence of greenery ecosystem services in the city, solutions of blue-green infrastructure and types of urban greenery
	W3	student knows and understands selected aspects of energy-efficient buildings design
Skills: is able to	U1	use scientific, popular science and industry literature, subject standards, legal acts, internet databases in English language; properly use the information obtained, as well as formulate and present opinions
	U2	properly select the technical conditions for designing buildings in relation to climatic conditions in order to design selected building elements of the facility
	U3	act in an entrepreneurial way through training and improving professional competences, and initiate activities aimed at using their knowledge and skills
Social competence: is ready to	K1	analyze the content obtained from various sources, as well as to critically evaluate it and use it in professional work
	K2	consciously apply non-technical aspects of engineering activity and consider its impact on the environment and the related responsibility for the decisions taken

Learning effect	Verification criterion
W1, W2, W3	The participant knows the benefits of green roofs and green facade, renewable energy innovations in sustainable buildings
U1, U2, U3	The participant is able to properly select and use the methods and tools learned, properly select data and technical conditions for the design of buildings in relation to climatic conditions, and properly propose solutions dedicated to sustainable construction.
K1, K2	The participant is able to work in an international team, communicate effectively and understand the importance of innovation in construction

- Academic teachers:

Competences:		
Knowledge	W1	The participant has advanced knowledge of didactic methods for interdisciplinary education in the areas of sustainable development, models of using renewable energy sources, HVAC systems, circular economy, etc. and their implementation in various branches of sustainable construction and the impact on shaping the urban public space of the city
Skills	U1	The participant uses modern teaching methods for interdisciplinary education in the areas of sustainable development, models of using renewable energy sources, HVAC systems, circular economy, etc. and their implementation in various branches of sustainable construction and influence on shaping the urban public space of the city
	U2	The participant uses teaching tools used in interdisciplinary education in the areas of sustainable development, models of using

		renewable energy sources, HVAC systems, circular economy, etc. and their implementation in various branches of sustainable construction and influence on shaping the urban public space of the city
Social competencies	K1	The participant is ready to work in a team in an international academic environment
	K2	The participant is ready to develop communication skills and exchange knowledge with experts

Learning effect	Verification criterion
W1	The participant knows the teaching methods for interdisciplinary education.
U1, U2	The participant is able to use modern teaching methods and tools for interdisciplinary education.
K1, K2	The participant is able to work in an international team, communicate effectively and exchange knowledge with experts.

§ 6

Methods of verifying learning outcomes

1. Verification of learning outcomes of all participants will be carried out by the Faculty Evaluation Specialist and will be based on:

- Students on the Competence Growth Test (CGT), completed before and after the mobility, including an analysis of learning outcomes, in accordance with the relevant tables.
- Academic staff on the Competence Growth Card (CGC), completed before and after the mobility, including an analysis of learning outcomes, in accordance with the relevant tables.

§ 7

Rights and obligations of Summer School participants

1. Before the Summer School begins, each participant will receive the necessary information related to the organization and course of classes as part of the Summer School.
2. The Organizer will provide Summer School Participants with accommodation in 1, 2 and 3-person rooms.
3. Participation in classes is obligatory.
4. Persons participating in the Project are obliged to immediately inform the organizer of classes about any change in personal data entered in the documents of participation in the Summer School.
5. After the end of the classes as part of the Summer School, an evaluation will be carried out.
6. After the end of the Summer School, the participant will receive a certificate of participation with a specified number of 3 ECTS points.
7. The Participant will receive a scholarship in the form of a lump sum to cover the costs of travel from the place of residence to the Białystok University of Technology and back, as well as health insurance, third party liability insurance, personal accident insurance, visa fees in a lump sum amount depending on the distance between the Participant's place of residence and the Białystok University of Technology, in accordance with Annex No. 1 - Flat rates applicable in the PROM program - recruitment 2024 to the "Regulations on the organization, recruitment, participation and payment of scholarships and other forms of financial support under the PROM Project". Tickets are purchased by the participant. The costs of accommodation and meals and the organization of events during the Summer School are covered by the participant of the awarded flat rates.
8. The Participant is obliged to have an insurance policy covering the costs of treatment, medical interventions, transport to the hospital, costs of repatriation and personal accident insurance during the trip and stay in Poland and to submit it for inspection before the start of the Summer School.

§ 8

Final provisions

1. In the event that the number of applications exceeds the number of places planned for the Summer School, a reserve list will be created.
2. In the event that the number of applications is lower than expected, the organizer will conduct additional recruitment immediately after the basic recruitment until all places are filled.
3. Information about the additional recruitment will be posted on the WBiNŚ PB and IRO PB websites <https://pb.edu.pl/iro/nawa-projects/> and sent by e-mail to foreign universities.
4. In organizational matters requiring individual contact with candidates or project participants, the organizers of the Summer School will contact mainly by e-mail to the address provided by the candidate in the Form.
5. The current content of the Regulations for recruitment, organization, participation and payment of scholarships in the Summer School implemented in the project is available on the website of FCEES PB and IRO BUT Project Office <https://pb.edu.pl/bwm/projekty-nawa/> (Polish version) and <https://pb.edu.pl/iro/nawa-projects/> (English version).
6. Doubts arising from the application of these Regulations and matters not regulated in these Regulations will be resolved individually by the Vice-Rector for International Cooperation of BUT.
7. These Regulations enter into force on the date of signing and are valid for the entire duration of the project.